

## Account Request Process

***Please ensure that you have completed your background paperwork before submitting for an RDHPCS account. You should either have a valid CAC or have successfully submitted your E-QIP form. See the suitability check link for more detail.***

RDHPCS account requests require approval from the following roles before the account can be created. For a complete list of roles, please review the R&D HPCS roles guide which can be found at [Roles](#).

Principle Investigator (PI) - to verify acceptance of the user to the project - the PI MUST approve/deny before anyone else. Portfolio Manager (PfM) - in some cases to verify the user to the project HR - to verify suitability IT Security - to verify IT Security Awareness Course (ITSAC) training Resource Manager (RM) - to verify that all appropriate vetting for the account has occurred

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Last update: 2015/07/02 01:53